

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, May 16, 2024 at 7 pm

Present: Sarah Parry (Chair), Jesse Gillis, Alexson Philipiah, Donna Ankrett, Catie Sahadath, Marina Fung, Navjeet Sidhu

Regrets: Jordan Donald

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library
Recording Secretary: Sarah White

Meeting called to order at 7:00 pm

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:** 7.4. OLS OLBA meeting update (Donna) was added to the agenda. 6.1. CEO Evaluation was moved to the end of the meeting.

2024-14 MOVED by Jesse Gillis, SECONDED by Catie Sahadath, that the Agenda be approved as amended.

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

2024-15 MOVED by Jesse Gillis, SECONDED by Catie Sahadath, to approve the Consent Agenda.

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. **Treasurer’s Report:**

5.1..1. **Monthly Financials:** Amy pointed out that there is a significant increase in the year-to-date surplus over 2023, which is explained by payroll dates

2024-16 MOVED by Catie Sahadath, SECONDED by Donna Ankrett, that the Treasurer’s Report be accepted

CARRIED

5.2. CEO & MPS Highlights Report: The library board reviewed the highlights report and members of the Library Board were invited to attend the upcoming Drag Queen Storytime on Saturday, May 25th at 3:30 pm.

5.3. Farndale Gallery Update: Farndale Gallery Update: April 20th to May 30th – “North End Girls in Scugog” by the North End Girls; June 1st to 20th – “Port Perry High School Annual Show”.

6. **Business Arising from the Minutes:**

6.1. CEO Evaluation (In Camera):

2024-17 **MOVED by Donna Ankrett, SECONDED by Catie Sahadath, to move in camera for the CEO Evaluation at 7:44 pm**

CARRIED

2024-18 **MOVED by Donna Ankrett, SECONDED by Marina Fung, to move out of camera**
CARRIED

7. **New Business:**

7.1. Demographic Report: Amy provided a copy of the statistics related to the use of the library and materials broken down by age demographics

7.2. Bursary Selection Committee: The Bursary Selection Committee for 2024 will be comprised of three Library Board members: Jesse Gillis, Sarah Parry, and Navdeep Sidhu. The deadline for applications is May 22nd.

7.3. CEO Goals: The Library Board reviewed the CEO's 2024-2025 goals as distributed by Amy.

8. **Date of Next Regular Meeting** – Thursday, June 20, 2024 at 7 pm

9. **Adjournment** - The meeting was adjourned at 8:41 pm on a motion by Navjeet Sidhu.