

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, June 20, 2024 at 7 pm

Present: Sarah Parry (Chair), Jesse Gillis, Alexson Philipiah, Donna Ankrett, Marina Fung, Navjeet Sidhu, Jordan Donald

Regrets: Catie Sahadath

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library
Recording Secretary: Sarah White

Meeting called to order at 7:00 pm

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:** 6.1 Bursary Selection was changed to item 6.2; 6.1 CEO Evaluation – In Camera was added

2024-19 MOVED by Jesse Gillis, SECONDED by Donna Ankrett, that the Agenda be approved as amended.

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

2024-20 MOVED by Jesse Gillis, SECONDED by Donna Ankrett, to approve the Consent Agenda.

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. **Treasurer’s Report:**

5.1..1. **Monthly Financials:**

2024-21 MOVED by Navjeet Sidhu, SECONDED by Jesse Gillis, that the Treasurer’s Report be accepted

CARRIED

5.2. **CEO & MPS Highlights Report:** The library board reviewed the highlights report

5.3. **Farndale Gallery Update:** June 22nd to July 25th – “Artists of Uxbridge: A

Creative Collective”; July 27th to August 22nd – “Survival in a Fluid Era” by Karim Abed; August 24th to September 26th – “North by Northwest: Paintings from Arctic Travels” by Janet Read.

6. **Business Arising from the Minutes:**

6.1. CEO Evaluation (In Camera):

2024-22 **MOVED by Donna Ankrett, SECONDED by Jesse Gillis, to move in camera for the CEO Evaluation at 7:20 pm** **CARRIED**

2024-23 **MOVED by Donna Ankrett, SECONDED by Jordan Donald, to move out of camera** **CARRIED**

6.2. Bursary Selection: The Bursary committee will be awarding the Kent Farndale Bursary at a reception on Wednesday, June 26th at 7 pm. All Library Board members are invited to attend.

7. **New Business:**

7.1. Teen and Children’s Furniture Refresh: A report was distributed to all library board members regarding the library’s current furnishings in public areas. Due to the age and heavy use of the furnishings, this report recommended a number of the furnishings in the public areas should be replaced in 2024. Other pieces still in reasonable condition will be steam cleaned during the annual carpet cleaning, scheduled for September. The selected pieces to be ordered were included along with a budget. The CEO recommended utilizing funds from the bequest account to replace the damaged and worn-out furniture.

2024-24 **MOVED by Donna Ankrett, SECONDED by Navjeet Sidhu, to approve the expenditure for replacement furniture from the library’s bequest account** **CARRIED**

7.2. Policy Review: B11 – Tangible Capital Assets policy: The Library Board reviewed the policy. The Library Board requested that for the next review in 2025 that the library’s assets be reflected separately for the information of the library board in order for them to have a better understanding of the library’s capital assets.

8. **Date of Next Regular Meeting** – Thursday, September 19, 2024, at 7 pm

9. **Adjournment** - The meeting was adjourned at 8:02 pm on a motion by Alexson Philipiah